



Instruction to Applicants

Applicants can apply online for Transcript/Academic Record Verification service of Indian Institute of Engineering Science & Technology, Shibpur through this portal.

Fees for application

Charges mentioned below need to be paid for 1 copy of Transcript. For multiple set of transcripts the charges would multiplied accordingly.

Below mentioned charges includes Bank and payment gateway charges. No Extra Transaction charges to be deducted during Online Payment.

For Resident Indian Applicant having Indian Bank Account(Pay Online)

Charges for (1 set of transcript/Academic Record Verification) per address envelope for issue and dispatch :-

- In-Person (for issue and collection in person from the Controller of Examination office) : Rs. 500/-
- Destination – Within INDIA (for issue and dispatch) : Rs. 750/-

For NON-Resident Indian Applicant having Indian Bank Account(Pay Online)

Charges for (1 set of transcript / Academic Record Verification) per address envelope for issue and dispatch.:-

- Destination- Outside INDIA(for issue and dispatch) : Rs. 3000/-

For NON-Resident Indian Applicant not having Indian Bank Account(Pay through Bank Transfer)

Charges for (1 set of transcript / Academic Record Verification) per address envelope for issue and dispatch:-

- Destination- Outside INDIA(for issue and dispatch) : US\$ 60

Transcript request may be submitted through this portal by providing relevent information and by paying the requisite charges by bank transfer (NEFT/RTGS) to the UCO Bank BESU Branch (Beneficiary A/C No. 23690110000960, IFSC Code UCOPA0002369, Bank Swift Code UCBAINBB134).

Other Information

- **If during Online Payment your money is deducted and payment receipt is not generated, please DO NOT PAY AGAIN for the same. Please contact - Billdesk (033) 40035101/02/03 or mail at support@billdesk.com. Do not forget to provide your Application No & Transaction Date.**
- **For Transcript application candidates are requested to mail the scan copy of the FINAL SEMESTER MARSHEET mentioning the application number at transveri@iiests.ac.in for further processing.**
- **Processing of Transcript/Academic Record Verification application will take approximately 7 working days on receiving the relevant information including payment details (Note : The postal delivery time is extra).**
- **Applicant can check their Transcript Application status by entering their registered email.**
- **For any assistance mail us at transveri@iiests.ac.in.**